

Legend Oaks Policy - Handicap Committee

PURPOSE:

This policy has been developed to meet the requirements established by the USGA for a golf club to be certified to participate in the USGA Handicap System. The USGA requirements are documented in its Handicap Manual. The USGA provides on line access to the manual at the USGA website.

SCOPE:

The policies outlined herein are applicable to Legend Oaks Management, The Head Golf Professional and staff. It is also applicable to all **golf members and players that want to play in club events and leagues requiring USGA handicaps.**

DEFINITIONS:

This policy strictly adheres to definitions provided in the USGA policy manual.

Participating MEMBER RESPONSIBILITIES:

1. Members that elect to participate in club tournaments and leagues that use USGA handicaps to determine an outcome are expected to post all scores except as noted in the USGA guidelines.
2. Members are responsible for reviewing their play versus posting status; and, participating in the process to correct any discrepancies. The Handicap Committee provides a copy of the monthly review to the Pro Shop for member review.
3. Members Participating in the USGA handicap system are responsible for reviewing their status and directing questions, concerns or clarifications to the Handicap Committee in a timely manner. Reminders from the Head Golf Professional, the Handicap Committee or League Directors are not required.
4. Members electing to participate in the USGA handicap system are expected to post scores in a timely manner compliant with USGA rules.
5. Members electing to participate will submit all score cards or other approved documents for data collection and review. All scorecards submitted must have member name, hole by hole score, scores totals (front, back and total), and course handicap for the day of play. In lieu of submitting score cards, players that post scores using the hole by hole option in the database provided by the USGA need not submit scorecards. The data entry may be done online or using the USGA APP.
6. Players not adhering to the member responsibilities noted will be notified of noncompliances. Players not correcting noncompliance should expect handicap reductions. Players will be notified prior to any handicap reduction. Players may also use the Appeal process to resolve disagreements.

Legend Oaks Policy - Handicap Committee

CLUB POLICIES:

1. In accordance with USGA Handicap Manual the **Legend Oaks Golf Club** has established and will maintain a Handicap committee. The Handicap Committee is made up of The Head Golf Professional as well as several golfing members.
2. Legend Oaks management will identify the handicap committee and provide access to the committee via a group email. The group email address is handicap@legendoaksgolf.com
3. The Legend Oaks Golf Club will provide access to a certified USGA handicap system for those members that want to establish and maintain a USGA handicap. A computer and software associated with USGA handicap system are available in the Pro Shop.
4. Questions related to the policies described herein or handicap requirements may be addressed to Head Golf Professional or members of the handicap committee. Whenever questions arise that require changes to this policy members of the handicap committee shall be notified.
5. Changes to this policy require approval by the handicap committee. All changes require a simple majority for approval. Voting by handicap committee members may be done by email, text etc. when they can not be present.
6. The Chair of the Handicap committee will be elected by Legend Oaks Management and the Head Golf Professional. The term of the chairman will be one year.
7. Legend Oaks management will provide access to GHIN reports and Tee Sheet management documents necessary to comply with the peer review requirements outlined in USGA rules.
8. The Head Golf Professional is authorized to make handicap adjustments when necessary. The handicap committee will assist in this matter by developing criterion for adjustments.
9. The Handicap Committee will establish and maintain a database on questions received, and decisions made.

Legend Oaks Policy - Handicap Committee

HANDICAP COMMITTEE RESPONSIBILITIES:

1. The primary objective of the Handicap Committee is to collect data and provide oversight of play and the posting of scores. This goal extends to the accuracy of the data collected so as to assure fair, competitive play.
2. The Handicap committee shall develop a mission statement. The Mission statement requires the approval of the Head Golf Professional and Legend Oaks Management. The mission statement shall be prominently displayed and made available to all members when requested.
3. The Handicap Committee will meet periodically. Frequency of meetings shall be determined by the Chair of the Handicap Committee. Minutes of the meeting shall be kept and made available to Legend Oaks Management and golf members.
4. The Handicap Committee establishes and documents the accepted processes for posting and monitoring compliance to USGA requirements.
5. The Handicap committee establishes and documents the types of scores to be posted. This list will consist of USGA and local requirements when deemed appropriate. This information will be posted on the Legend Oaks Website.
6. The Handicap committee conducts periodic audits to insure compliance to this policy. Deficiencies shall be corrected as required. Any corrective actions related to the compliance actions of members or employees will be directed to Legend Oaks management for review and final action.
7. The Handicap Committee is authorized to conduct audits of member compliance (peer review) to USGA rules and club policies. The Handicap committee is strongly encouraged to enlist the support of league (Blitz) directors in the peer review process.
10. The Handicap committee will establish and document the peer review process.
11. The Handicap committee actions and activities shall be made transparent to all members.
12. The Handicap Committee is authorized to designate leagues that are primarily social functions as exempt as long as the league informs the Handicap Committee of its intent; and, the Handicap Committee updates the Posting Requirements to reflect the exemption.
13. The Handicap Committee will develop and maintain a Club Handicap Manual. Access to the CLUB Handicap Manual shall be made available to all members participating in the USGA Handicap program. At a minimum the CLUB Handicap Manual will include:
 - A copy of This Policy
 - Course Ratings and Handicaps
 - Member Handicaps and Handicap Indexes for the previous six revisions
 - The Peer Review Process
 - Tournament Score Entry Requirements
 - The results of the peer review process for the previous three months
 - Score Posting requirements
 - Score Posting ResponsibilitiesThe Legend Oaks Website May be used in this endeavor.
14. The Handicap Committee will make allowances for designated practice rounds.
15. The Handicap Committee will provide support to the Tournament Committee as required.
16. The Handicap Committee will assist the Head Golf Professional, when requested, in communicating changes in USGA policies to members.
17. The Handicap Committee May assist the Head Golf Professional and / staff to enter tournament scores when requested.